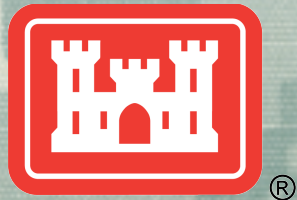


# OMBIL Partnership Update

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National Partnership Program Manager



US Army Corps of Engineers  
**BUILDING STRONG**®



# Partnerships in OMBIL

- FY 12 Partnership data in OMBIL: 1,070+ partnerships with a total value of \$28.4 million (up from \$14.5M in FY11 and \$9.5M in FY 10)
- MVD (304) \$3.2M      NWD (192) \$10.5M      LRD (150) \$1.1M  
SWD (139) \$5.9M      SAD (113) \$1.9M      SPD (99) \$2M  
NAD (62) \$1.9M      HQ (11) \$1.7M      POD (4) \$49K
- Contributions (468) and MOU/MOAs (394) make up the majority
- Major Partners:
  - American Chestnut Foundation      \$237,715
  - Boy Scouts of America      \$242,193
  - Corps Cooperating Associations:      \$6,440,614
  - Student Conservation Association      \$2,178,681
  - US Coast Guard Auxiliary      \$221,5533
  - U.S. Department of Agriculture      \$319,418
  - USDA Forest Service      \$197,932



The screenshot shows the 'OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK' window. The 'OMBIL SWITCHBOARD' panel includes several dropdown menus: HAT (01 ADMIN REC HAT), DIVISION (SOUTHWESTERN DIVISION), DISTRICT (FORT WORTH), PROJECT SITE (BARDWELL LAKE), PROJECT SITE AREA (BARDWELL LAKE), and FACILITY (BARDWELL DAM). A 'Business Function' section has radio buttons for COMMON, ENVIRONMENTAL COMPLIANCE, FLOOD RISK MANAGEMENT, HYDROPOWER, RECREATION (selected), ENVIRONMENT - STEWARDSHIP, NAVIGATION, and WATER SUPPLY. Below this is an 'Available Forms & Reports' section with radio buttons for Data Input Forms (selected) and Reports, and a dropdown menu showing 'REC - ANNUAL UPDATE'. A 'Launch' button is highlighted. A red text box at the top right says '10g Test System \*\* LEGEND HELP IS AVAILABLE USING THE "HELP" MENU OPTION \*\*'. Blue arrows point from yellow callout boxes to the Project Site dropdown, the RECREATION radio button, the REC - ANNUAL UPDATE dropdown, and the Launch button.

**10g Test System**  
\*\* LEGEND HELP IS AVAILABLE USING THE "HELP" MENU OPTION \*\*

Select the Project Site, if it's not already the default

Make sure the Recreation Button is highlighted

Select the REC - ANNUAL UPDATE FORM

Click on Launch

You begin from the Switchboard, where you first select your Project, then check the Recreation button, then select the REC – ANNUAL UPDATE (Wizard) and click the Launch button.

**IMPORTANT! The Annual Update wizard is only open for data entry between October 1 – 31 each year**

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Project Site  
BARDWELL LAKE

Fiscal Year  
2011

# Annual Update

Step	Launch Form	Status	Progress	% Complete	Start Date
Step 1:	Annual Project Data Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 2:	Corps Managed Recreation Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 3:	Interpretive Contacts Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 4:	Special Events Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 5:	Facilities Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 6:	Partnerships Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 7:	Law Enforcement Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA
Step 8:	Leases/Licenses Update	Not Started	<input type="checkbox"/>	.00% Complete	23-MA

No Corps Managed Recreation Areas

No Partnership Agreements

No Law Enforcement Agreements

No Leases/Licenses Agreements

FRM-40401: No changes to save.  
Record: 1/1 ... <OSC>

**From the Overarching Wizard, click on the Partnerships Update button to begin the update process.**

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

PARTNERSHIP AGREEMENTS

Agreement Type: ALL TYPES Organization: ALL ORGANIZATIONS Organization Type: ALL TYPES

Show Selected Create New Annual Data

Project Site: BARDWELL LAKE

Organization	Code	Agreement Type	Date Effective	Description	Terminated	
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	COP	COOPERATING ASSOCIATION	14-MAR-2003	TETRA will will develop, operate and maintain	...	<input type="checkbox"/> View/Edit
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	MOA	MEMORANDUM OF UNDERSTANDING	01-OCT-2004	Horse Trail Maintenance, Installation 1188 hrs	...	<input type="checkbox"/> View/Edit
Wal-Mart	CNT	CONTRIBUTIONS PROGRAM	31-AUG-2010	Test of System	...	<input checked="" type="checkbox"/> View/Edit
U.S. FISH & WILDLIFE SERVICE	ECA	ECONOMY ACT PARTNERSHIP	31-AUG-2010	test of System	...	<input type="checkbox"/> View/Edit
BOY SCOUTS OF AMERICA	HCP	HANDSHAKE CHALLENGE PARTNERSHIP	31-AUG-2010	Test of System	...	<input type="checkbox"/> View/Edit
Trail Dogs	CCS	CHALLENGE PARTNERSHIP	31-AUG-2010	Build Fitness trail	...	<input type="checkbox"/> View/Edit
First Baptist Church	MOA	MEMORANDUM OF UNDERSTANDING	31-AUG-2010	Maintain Fitness trail	...	<input type="checkbox"/> View/Edit
Cabellas	CNT	CONTRIBUTIONS PROGRAM	31-AUG-2010	Water Safety Supplies	...	<input type="checkbox"/> View/Edit
GIRL SCOUTS OF AMERICA	COA	COOPERATIVE AGREEMENT	01-APR-2011	Test	...	<input type="checkbox"/> View/Edit

- This screen shows all agreements listed in OMBIL for the Project Site (PS).
- If there are known agreements that don't show up in this list, the user must click on the "Create New" button and work through the screens to create a new agreement.
- If no new agreements need to be created, then click on the "Annual Data" button to start the update process or the "View/Edit" button to review and/or update basic partnership information.

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

WIZARD

WHAT - Basics of the Partnership Agreement

Partnership Agreement Type  
ECA... ECONOMY ACT PARTNERSHIP

Partnership Agreement Type Description  
Agreements for services and/or supplies with other federal agencies. Congress authorized government agencies to enter into agreements for goods and services when it is in the best interests of each agency and cost savings will result. This kind of agreement requires a determinations and findings approval form that documents verification and approval of legal

Primary Purpose  
PEN - ENVIRONMENTAL STEWARDSHIP

Primary Purpose Description  
A partnership agreement, formal or informal, entered into for the benefit of project environmental stewardship activities.

Description  
Test of System

Cancel Next >>

Please select the type of partnership agreement  
Record: 1/1 ... <OSC>

**Next is the description box, where the user gives a detailed explanation of the purpose of the agreement. This is limited to 255 characters, so be concise. Click "Next".**

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

WIZARD

Filter on Organization Type?  No  Yes

Type of Organization: FED - FEDERAL AGENCY (OTHER THAN THE C... 64 Search Results

Organization Type: FEDERAL AGENCY (OTHER THAN THE CORPS)

Filter on National Organizations?  No  Yes

National Organizations: US FISH AND WILDLIFE SERVICE 16 National Parent Organization: US Fish and Wildlife Service

Filter on State?  No  Yes

States: TX TEXAS 0 City: [Redacted] State: TX Zip: [Redacted] Zip-Ext: [Redacted]

Has Partnership at Project Site?  No  Yes

Project Site: BARDWELL LAKE 0 Street Address 1: [Redacted]

Street Address 2: [Redacted]

Organization Name: [Redacted]

Organization Description: [Redacted]

Total number of Organizations that will be returned by above selections: 0

Organizations: [Redacted] Use This One

Recommendation

- You may want to modify selections and retry Load List.
- You may want to create a new organization if organization is not found.

New Organization..

Use Above Clear Above

Cancel

**When you click the “New Organization” button, the right hand side of the screen opens up to reveal the data fields necessary to create a new Organization listing.**

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

PARTNERSHIP AGREEMENTS

Agreement Type: ALL TYPES Organization: ALL ORGANIZATIONS Organization Type: ALL TYPES

Show Selected Create New Annual Data

Project Site: BARDWELL LAKE

Organization	Code	Agreement Type	Date Effective	Description	Terminated
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	CO	COOPERATIVE AGREEMENT	01-APR-2011	Operate and maintain	<input type="checkbox"/>
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	M	MAINTENANCE AGREEMENT		Installation1188 hrs	<input type="checkbox"/>
Wal-Mart	CF	CONTRACT AGREEMENT			<input checked="" type="checkbox"/>
U.S. FISH & WILDLIFE SERVICE	EC	EMPLOYMENT CONTRACT			<input type="checkbox"/>
BOY SCOUTS OF AMERICA	H	HOUSING AGREEMENT			<input type="checkbox"/>
Trail Dogs	CO	CONTRACT AGREEMENT			<input type="checkbox"/>
First Baptist Church	M	MAINTENANCE AGREEMENT			<input type="checkbox"/>
Cabellas	CF	CONTRACT AGREEMENT			<input type="checkbox"/>
GIRL SCOUTS OF AMERICA	COA	COOPERATIVE AGREEMENT	01-APR-2011	Test	<input type="checkbox"/>

NOTICE!!!

You must proceed to the Annual Data to update the financial information for each agreement. This can be done until 31-DEC-11. It must be completed in order to be 100% complete with the update.

OK

Display of the status of the agreement, checked if terminated.

Record: 1/9 <OSC>

**You will receive this message letting you know you still have to go through the “Annual Data” in order to complete the update process, so click on “OK”.**



OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Project Site  
BARDWELL LAKE

Fiscal Year  
2011

## Annual Update

Step	Launch Form	Status	Progress	% Complete	Start Date
Step 1:	Annual Project Data Update	Completed		100.00% Complete	23-MA
Step 2:	Corps Managed Recreation Update	Completed		100.00% Complete	23-MA
Step 3:	Interpretive Contacts Update	Completed		100.00% Complete	23-MA
Step 4:	Special Events Update	Completed		100.00% Complete	23-MA
Step 5:	Facilities Update	Completed		100.00% Complete	23-MA
Step 6:	Partnerships Update	In Progress < 100%		37.50% Complete	23-MA
Step 7:	Law Enforcement Update	In Progress < 100%		.00% Complete	23-MA
Step 8:	Leases/Licenses Update	Completed		100.00% Complete	23-MA

Additional information for Step 6:  
 No Corps Managed Recreation Areas  
 No Partnership Agreements  
 No Law Enforcement Agreements  
 No Leases/Licenses Agreements

**You will be taken back to the Overarching Wizard and as you can see, you are still not through with the update for Partnerships. You can exit the system and come back later or simply click on Step 6 again to finish the job.**

Record: 1/1      ...      <OSC>

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

PARTNERSHIP AGREEMENTS

Agreement Type: ALL TYPES Organization: ALL ORGANIZATIONS Organization Type: ALL TYPES

Show Selected Create New Annual Data

Project Site: BARDWELL LAKE

Organization	Code	Agreement Type	Date Effective	Description	Terminated	
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	COP	COOPERATING ASSOCIATION	14-MAR-2003	TETRA will will develop, operate and maintain	<input type="checkbox"/>	View/Edit
TEXAS EQUESTRIAN TRAIL RIDERS ASSOCIATION	MOA	MEMORANDUM OF UNDERSTANDING	01-OCT-2004	Horse Trail Maintenance, Installation 1188 hrs	<input type="checkbox"/>	View/Edit
Wal-Mart	CNT	CONTRIBUTIONS PROGRAM	31-AUG-2010	Test of System	<input checked="" type="checkbox"/>	View/Edit
U.S. FISH & WILDLIFE SERVICE	ECA	ECONOMY ACT PARTNERSHIP	31-AUG-2010	test of System	<input type="checkbox"/>	View/Edit
BOY SCOUTS OF AMERICA	HCP	HANDSHAKE CHALLENGE PARTNERSHIP	31-AUG-2010	Test of System	<input type="checkbox"/>	View/Edit
Trail Dogs	CCS	CHALLENGE PARTNERSHIP	31-AUG-2010	Build Fitness trail	<input type="checkbox"/>	View/Edit
First Baptist Church	MOA	MEMORANDUM OF UNDERSTANDING	31-AUG-2010	Maintain Fitness trail	<input type="checkbox"/>	View/Edit
Cabellas	CNT	CONTRIBUTIONS PROGRAM	31-AUG-2010	Water Safety Supplies	<input type="checkbox"/>	View/Edit
GIRL SCOUTS OF AMERICA	COA	COOPERATIVE AGREEMENT	01-APR-2011	Test	<input type="checkbox"/>	View/Edit
					<input type="checkbox"/>	View/Edit

**This will take you back into the Partnership wizard and at this point we are ready to begin the update of the Annual Data, so click on the “Annual Data” button.**

Display of the status of the agreement, checked if terminated.

Record: 1/9 <OSC>

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Fiscal Year  
2011

Start

**CHECK ALL PARTNERSHIPS WITH NO-ACTIVITY THIS FY**

Organization	Partnership Type	Description	No Activity	Terminated
TEXAS EQUINE TRAIL R	COOPERATING ASSOCIATI	TETRA will will c	<input type="checkbox"/>	<input type="checkbox"/>
Trail Dogs	CHALLENGE PARTNERSHIP	Build Fitness tra	<input type="checkbox"/>	<input type="checkbox"/>
GIRL SCOUTS OF AMERICA	COOPERATIVE AGREEMEN	Test	<input type="checkbox"/>	<input type="checkbox"/>
First Baptist Church	MEMORANDUM OF UNDERST	Maintain Fitness	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TEXAS EQUINE TRAIL R	MEMORANDUM OF UNDERST	Horse Trail Mair	<input type="checkbox"/>	<input type="checkbox"/>
Cabellas	CONTRIBUTIONS PROGRAM	Water Safety St	<input type="checkbox"/>	<input type="checkbox"/>
BOY SCOUTS OF AMERICA	HANDSHAKE CHALLENGE	Test of Sysyterr	<input type="checkbox"/>	<input type="checkbox"/>
U.S. FISH & WILDLIFE SERV	ECONOMY ACT PARTNERS	test of System	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

NEXT>>

Check the box beside each agreement that had no activity during this fiscal year.

Record: 4/8      ...      <OSC>

**In this example, we marked one of the agreements as having no activity during this report FY. Click "Next".**

**NOTE! This page has been compressed to fit on the screen. In the actual OMBIL program, you will have to use the Scroll bar across the bottom to see all of the datafields.**

Fiscal Year  
2011

Start

COOPERATING ASSOCIATION **\*This is where to record partner value for CJM parks**

Organization	Description	Number of Volunteers	Volunteer Hours	Volunteer Rate	Value of Services	Value of Sales	Number of Paid Staff	Partner Value			Total Partner Value	Contract Funds	Corps Value			Total Amount
								Funds Invested	Professional Services Provided	Materials & Equipment Donated			Materials & Equipment	Total Corps Value	Amount Leveraged	
TEXAS EQUESTRIAN TRAIL F	TETRA will will c ...	20	1000	\$21.36	\$21360	\$500	0			\$0				\$0	\$21860	

**NOTE: You must fill in ALL data fields, even if the value is "0"**

Next >

All of the Cooperating Association Agreements that are active during the report FY will be displayed here. All the user needs to do is update the numbers for each agreement. Note the scroll bar to the left. If you have more agreements than will display on one page, you will need to scroll down to see the remainder. Use the lower scroll bar to Click "Next".

# Data Field Definitions

- **Value of sales** (only for cooperating associations) - total value of gross sales returned to the project in accordance with the agreement. Note: For NRRS fees collected in CJM parks, only enter the value invested back in the park or NRM program.
- **Number of paid staff** (only cooperating associations) - total number of paid staff working for the Cooperating Association at this Project Site
- **Funds invested** - total dollar amount of funds invested by the partner
- **Professional services provided** - total \$ value of professional services (i.e. engineer donating time to draft up plans and specifications or a grant writer donating professional time to research and write a grant proposal, etc.) provided by the partner. Calculate the value by multiplying the number of hours served times the prevailing hourly service charge.
- **Materials & equipment donated** - total \$value of materials and equipment provided by the partner. Calculate the value of equipment using the local hourly/daily rental rate cost



# Data Field Definitions

- **HQ investment** (only for Handshake) - the total \$ value received from the Handshake Partnership money provided by HQUSACE
- **Contract funds** - the total \$ value of services contracted by the Corps for use in conjunction with this agreement
- **Materials & equipment provided** - the total \$ value of materials and equipment provided by the Corps
- **Services** - the total \$value of services provided by the Corps. Calculate value of services by multiplying the number of hours served x prevailing hourly employee labor rate
- **Amount leveraged** - the total \$ value, over and above the original contributions by the project and its partner for this agreement.  
(Example: initial investment made by you and your partner is \$100,000. Other partners have approached wishing to contribute to enhance your original agreement. Any funds donated by other partners above the original \$100,000 is considered leveraged funds.)

These can all be found on the OMBIL website in the User Manuals and Reference Materials pages



OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Fiscal Year: 2011

Start

**NOTE! This page has been compressed to fit on the screen. In the actual OMBIL program, you will have to use the Scroll bar across the bottom to see all of the datafields.**

**CHALLENGE PARTNERSHIP**

Organization	Description	Number of Volunteers	Volunteer Hours	Volunteer Rate	Value of Services	Partner Value			Materials & Equipment Donated	Total Partner Value	Corps Value			Total Corps Value	Amount Leveraged	Total Amount
						Funds Invested	Professional Services Provided				Contract Funds	Services				
Trail Dogs	Build fitness trai ...	100	2000	\$20.85	\$41700	\$500	\$1000	\$5000	\$6500	\$500	\$5000	\$1000	\$6500	\$5000	\$59700	

<<BACK      NEXT>>

All of the Challenge Partnership Agreements that are active during the report FY will be displayed here. All the user needs to do is update the Numbers for each agreement and then Click “Next”. The “Volunteer Rate” is pre-set and the “Value of Services”, “Total Partner Value”, “Total Corps Value” and “Total Amount” are all calculated by the system and cannot be changed by the user. Remember the scroll bar on the left and at the bottom. Click “Next”

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Fiscal Year  
2011

Start

**NOTE! This page has been compressed to fit on the screen. In the actual OMBIL program, you will have to use the Scroll bar across the bottom to see all of the datafields.**

MEMORANDUM OF UNDERSTANDING/MEMORANDUM OF AGREEMENT (MOU/MOA)

Organization	Description	Number of Volunteers	Volunteer Hours	Volunteer Rate	Value of Services	Partner Value			Materials & Equipment Donated	Total Partner Value	Corps Value			Total Corps Value Leveraged	Total Amount	
						Funds Invested	Professional Services Provided				Contract Funds	Services	Materials & Equipment			
TEXAS EQUISTRIAN TRAIL R	Horse Trail Maint	...	25	500	\$20.85	\$10425	\$5000	\$500	\$1000	\$6500	\$500	\$500	\$500	\$1500	\$1000	\$19425

<<BACK

NEXT>>

All of the MOUs and MOAs that are active during the report FY will be displayed here. All the user needs to do is update the numbers for each agreement. The “Volunteer Rate” is pre-set and the “Value of Services”, “Total Partner Value”, “Total Corps Value” and “Total Amount” are all calculated by the system and cannot be changed by the user. Click “Next”.



OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Fiscal Year  
2011

Start

**NOTE! This page has been compressed to fit on the screen. In the actual OMBIL program, you will have to use the Scroll bar across the bottom to see all of the datafields.**

**CONTRIBUTIONS PROGRAM**

Organization	Description	Number of Volunteers	Volunteer Hours	Volunteer Rate	Value of Services	Partner Value			Materials & Equipment Donated	Total Partner Value	Corps Value			Total Corps Value	Amount Leveraged	Total Amount
						Funds Invested	Professional Services Provided	Contract Funds			Services	Materials & Equipment				
Cabellas	Water safety su...			\$20.85	\$0				\$100	\$100			\$100	\$100	\$300	
Wal-Mart	Test of System	20	20	\$20.85	\$417	\$100	\$100	\$100	\$300	\$100	\$100	\$100	\$300	\$100	\$1117	

<<BACK

NEXT>>

Record: 1/2

<OSC>

All of the Contributions Program Partnerships that are active during the report FY will be displayed here. All the user needs to do is update the Numbers for each agreement and then Click "Next". The "Volunteer Rate" is pre-set and the "Value of Services", "Total Partner Value", "Total Corps Value" and "Total Amount" are all calculated by the system and cannot be changed by the user. Click "Next".

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Fiscal Year: 2011

Start

**NOTE! This page has been compressed to fit on the screen. In the actual OMBIL program, you will have to use the Scroll bar across the bottom to see all of the datafields.**

### HANDSHAKE PARTNERSHIP

Organization	Description	Number of Volunteers	Volunteer Hours	Volunteer Rate	Value of Services	Partner Value			Materials & Equipment Donated	Total Partner Value	HQ Investment	Corps Value			Total Corps Value	Amount Leveraged	Total Amount
						Funds Invested	Professional Services Provided	Contract Funds				Services	Materials & Equipment				
BOY SCOUTS OF AMERICA	Test of system	50	100	\$20.85	\$2085	\$100	\$100	\$100	\$300	\$100	\$100	\$100	\$100	\$400	\$100	\$2885	

<<BACK NEXT>>

Record: 1/1

<OSC>

All of the Handshake Partnerships that are active during the report FY will be displayed here. The “Volunteer Rate” is pre-set and the “Value of Services”, “Total Partner Value”, “Total Corps Value” and “Total Amount” are all calculated by the system and cannot be changed by the user. Click “Next”.

**OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK** - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Fiscal Year: 2011

Start

**ECONOMY ACT**

Organization	Description	Partner Value			Materials & Equipment Donated	Total Partner Value	Corps Value			Total Corps Value	Amount Leveraged	Total Amount
		Funds Invested	Professional Services	Provided			Contract Funds	Services	Materials & Equipment			
US Fish and Wildlife Service	Test of System	\$100	\$100	\$100	\$300	\$100	\$100	\$100	\$300	\$100	\$700	

<<BACK      NEXT>>

**All of the Economy Act Partnerships that are active during the report FY will be displayed here. All the user needs to do is update the Numbers for each agreement. The “Total Partner Value”, “Total Corps Value” and “Total Amount” are all calculated by the system and cannot be changed by the user. Click “Next”.**

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt      bilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Fiscal Year: 2011

Start

**NOTE! This page has been compressed to fit on the screen. In the actual OMBIL program, you will have to use the Scroll bar across the bottom to see all of the datafields.**

**COOPERATIVE AGREEMENT**

Organization	Description	Number of Volunteers	Volunteer Hours	Volunteer Rate	Value of Services	Partner Value			Total Partner Value	Corps Value				Additional Investments	Total Amount
						Funds Invested	Professional Services Provided	Materials & Equipment Donated		Contract Funds	Services	Materials & Equipment	Total Corps Value		
GIRL SCOUTS OF AMERICA	Test	...		\$21.36	\$0				\$0				\$0		\$0
		...													
		...													
		...													
		...													
		...													
		...													
		...													
		...													
		...													
		...													

<<BACK      NEXT>>

Record: 1/1      ...      <OSC>

All of the Cooperative Agreement Partnerships that are active during the report FY will be displayed here. All the user needs to do is update the Numbers for each agreement. The “Total Partner Value”, “Total Corps Value” and “Total Amount” are all calculated by the system and cannot be changed by the user. Click “Next”.

OPERATIONS AND MAINTENANCE BUSINESS INFORMATION LINK - mikemdo@ombilt

Action Edit Query Record Field Help Window

ANNUAL UPDATE

Project Site  
BARDWELL LAKE

Fiscal Year  
2011

## Annual Update

Step	Launch Form	Status	Progress	% Complete	Start D
Step 1:	Annual Project Data Update	Not Started		.00% Complete	23-MA
Step 2:	Use Fee Area Update	Not Started	<input type="checkbox"/> No Corps Managed Recreation Areas	.00% Complete	23-MA
Step 3:	Interpretive Contacts Update	Not Started		.00% Complete	23-MA
Step 4:	Special Events Update	Not Started		.00% Complete	23-MA
Step 5:	Facilities Update	Not Started		.00% Complete	23-MA
Step 6:	Partnerships Update	Completed	<input type="checkbox"/> No Partnership Agreements	100.00% Complete	01-00
Step 7:	Law Enforcement Update	Not Started	<input type="checkbox"/> No Law Enforcement Agreements	.00% Complete	23-MA
Step 8:	Leases/Licenses Update	Not Started	<input type="checkbox"/> No Leases/Licenses Agreements	.00% Complete	23-MA

The system brings you back to the Overarching wizard and updates the status to show that you are at 100% Complete for the Partnership Update. If you were anything less than 100%, you would be able to go back into the Partnership wizard and complete the update. Once you have finished, simply Exit this screen or proceed to another of the update wizards (any of the steps above).



## Partnerships in OMBIL

The Operations and Maintenance Business Information Link (OMBIL) was developed to provide a single location for data required to operate and manage the Operations function of the Corps. OMBIL contains modules for each business function, which currently include Navigation, Hydropower, Recreation, Environmental Stewardship, Environmental Compliance, Flood Risk Management, Water Supply, and Safety & Occupational Health. All business functions can be accessed through the [OMBIL Web page](#).

The Partnerships pages in OMBIL are currently located under the Recreation Business Function. Data Input Forms can be found in the Business Function Data Input screen, listed in the drop-down menu under "REC- Partnership Agreements" and Reports are listed in the drop-down menu under "REC- Partnership Detail Report." Access to the Data Input Forms requires special permissions through the OMBIL administrator. Reports can also be accessed through the Business Function Reports screen under "REC- Partnership Detail Report" by anyone with access to a Corps computer (no password or special permissions required).

Annual fiscal data entry for the Partnership pages opens each year October 1 - December 31 (on the REC- Annual Update data input form) to enter the value of each partnership for the prior fiscal year. However, new partnership agreements can be entered or edited at any time during the year.

**Note:** Partnership data entry involves a two-step process. Step 1 (Available anytime during the year): Enter information about the partnership, including agreement type, organization, organization type, date effective, description. Step 2 (Available only during annual update period Sep/Oct): Enter information about the value of the partnership, including number of volunteers, volunteer hours, partner funds invested, professional services provided, materials and equipment donated, Corps contract funds, services, materials and equipment, and additional investments.

● [Annual Reports](#)

● [Training Resources](#)

● [FAQs](#)



# Volunteer Data Decision Tree

- Available on OMBIL Partnerships FAQ page:  
<http://corpslakes.usace.army.mil/employees/faqs.cfm?Id=partner-OMBIL&Nav=partner&View=Yes>

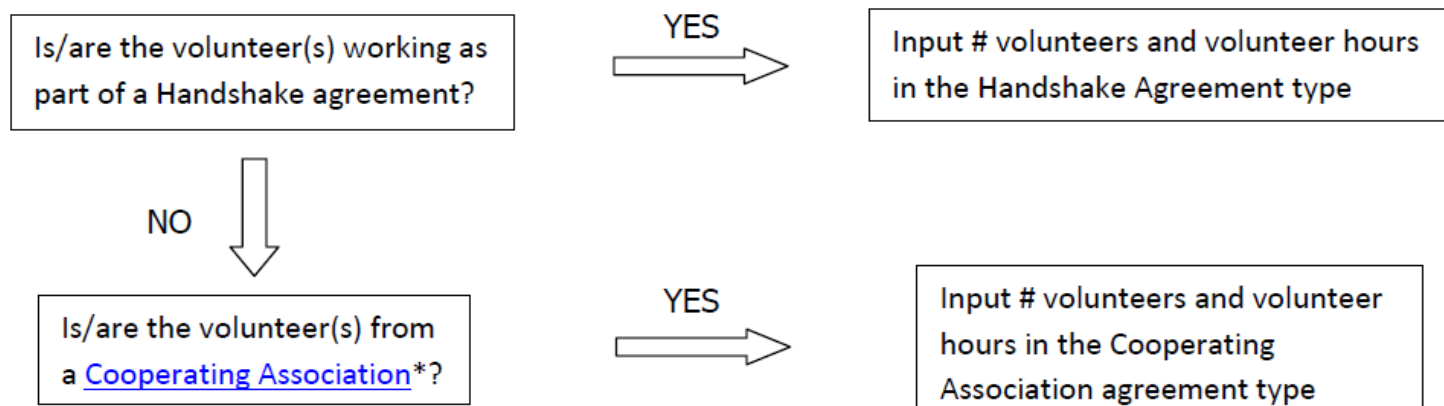
## Step 1. Recreation Annual Update- Annual Project Data Update

Enter ALL volunteer hours in this section of OMBIL. This is where you will capture the total number of volunteers, total hours of volunteer service (which will auto-calculate the total value of the service), and total incidental expenses reimbursed to all volunteers for the FY.

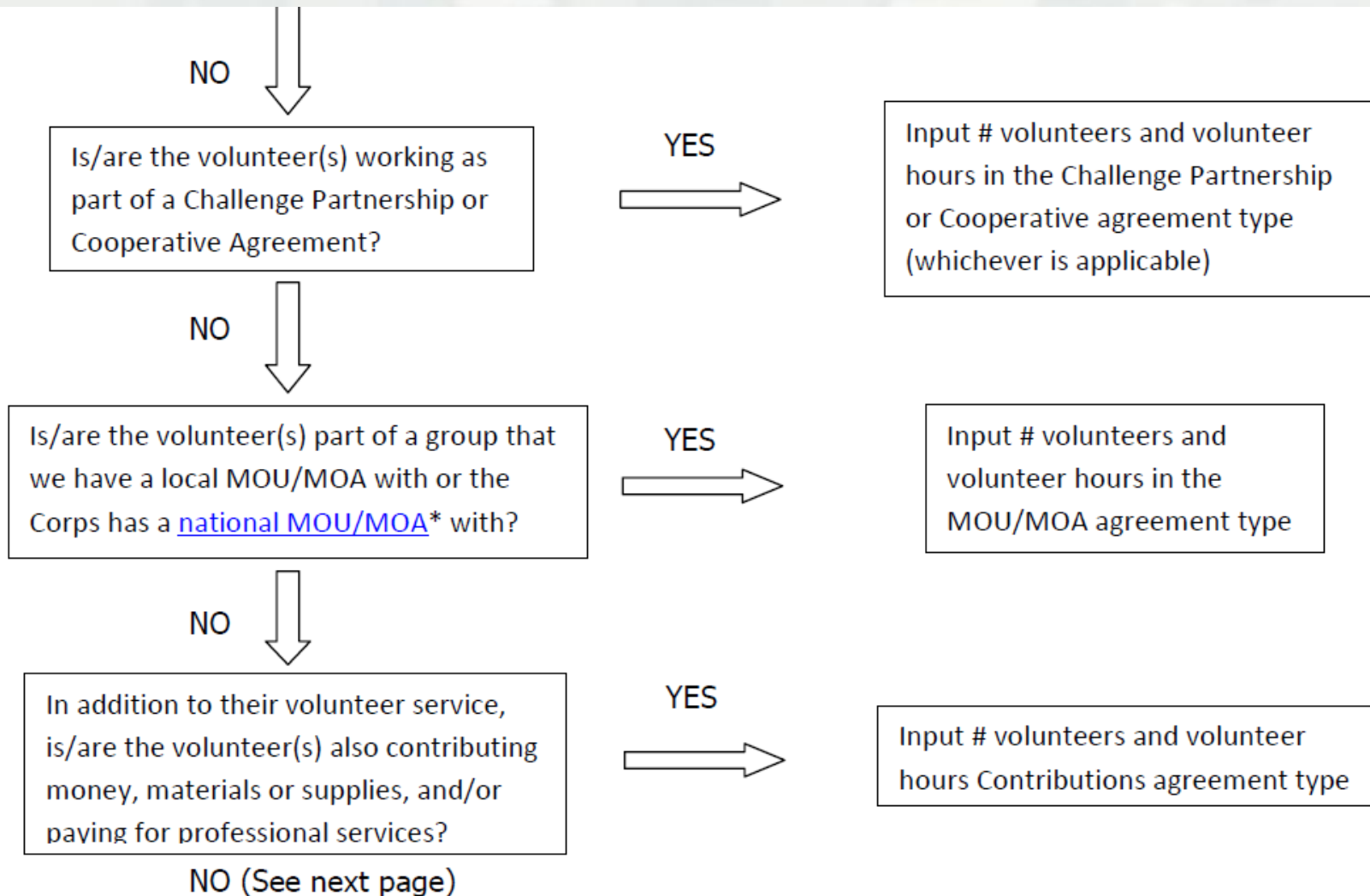
## Step 2. Recreation Annual Update- Partnership Update

In addition to gathering information about the overall number of volunteers, hours, and value, we are also trying to capture more detailed data about volunteers that are part of a partnership. Some volunteers such as camp hosts, gate attendants, and other individuals that volunteer may only be counted in the Annual Project Data Update. Other volunteers that are part of a group which falls under a partnership agreement, should also have their hours counted in the Partnership Update.

Please use the flow chart below to determine whether to count a particular individual volunteer's or group of volunteers' hours in the Partnership Update section of OMBIL.



# Volunteer Data Decision Tree (Cont.)





If you answer No to all of the questions above, the data for these volunteers will ONLY be input in the Annual Project Data Update section of OMBIL. If you answer Yes to any of the questions above, input the data into the first category with a Yes answer starting from the top down. Some volunteers may fit into multiple categories, but you should input the data in the first applicable category encountered in the flow chart.

Example 1: A volunteer group from IMBA (International Mountain Biking Association) may provide service to the Corps as part of a Challenge Partnerships Agreement, but they are also part of a national MOU. Because the Challenge Partnership agreement is an agreement for a limited, specific period of time and project, the volunteer hours for the particular project in the agreement should be input in the Challenge Partnership category instead of the MOU. If IMBA also volunteers hours not related to the Challenge Partnership Agreement, those additional hours would be input separately in the MOU category.

Example 2: Volunteers from a Cooperating Association, such as the Friends of Raystown Lake provide services for a project that is part of a Handshake Agreement. These hours should be input in the Handshake category instead of the Cooperating Association category, because the Handshake agreement is for a specific project. Additional hours volunteered by Association members such as working in a bookstore, creating interpretive materials, or managing a campground should be captured in the Cooperating Association category if they are not specifically associated with the Handshake project.

Note: Although all Cooperating Associations set up their relationship with the Corps through a Cooperative Agreement, for the purposes of OMBIL, hours donated by members of a Cooperating Association should be input in the Cooperating Association category (or Handshake/Challenge Partnership if applicable to a specific project), not in the Cooperative Agreement category.

\*See [NRM Gateway MOU/MOU page](#) for list of national organizations with MOU/MOA and [NRM Gateway Cooperating Association page](#) for list of associations in OMBIL. There is a pick-list of cooperating associations already in OMBIL. If you have a new cooperating association that is not on the list, please contact Heather Burke the get it added to the system.



## OMBIL Partnerships Annual Reports

- [Annual partnership tracking spreadsheet](#) This spreadsheet can be used to track most of the key data and information about partnerships that will help you during the OMBIL recreation annual update period (Oct-Dec)
- FY 12 Partnerships [Summary](#)
- FY 12 Partnership Detail Report for all USACE – [Excel version](#)
- FY 11 Partnerships [Summary](#)
- FY 11 Partnerships Detail Report for all USACE – [pdf version](#)
- FY 11 Partnership Detail Report for all USACE – [Excel version](#)
- FY 10 Partnerships [Summary](#)
- FY 10 Partnership Detail Report for all USACE – [pdf version](#)
- FY 10 Partnership Detail Report for all USACE – [Excel version](#)

### FY 12 OMBIL Partnerships Summary

**Total Value of Partnerships: \$28,484,360**

**Total partnerships: 1,074**

**President's FY 12 Budget (Rec/ES): \$351 million**

(Partnerships added value = 8% above total budget)

**MVD: 304** (MVS: 146, MVR: 69, MVK: 50, MVP: 39)

**Value: \$3,192,796**

**NWD: 192** (NWP: 48, NWK: 41, NWS: 45, NWW: 31, NWO: 27)

**Value: \$10,599,217**

**LRD: 150** (LRH: 56, LRN: 35, LRP: 27, LRL: 23, LRB: 8, LRE: 1)

**Value: \$1,148,956**

**SWD: 139** (SWL: 72, SWF: 38, SWT: 29)

**Value: \$5,948,798**

**SAD: 113** (SAW: 52, SAM: 49, SAS: 10, SAI: 2)

**Value: \$1,949,017**

**SPD: 99** (SPK: 77, SPN: 15, SPA: 7)

**Value: \$2,027,572**

**NAD: 62** (NAE: 27, NAB: 23, NAP: 12)

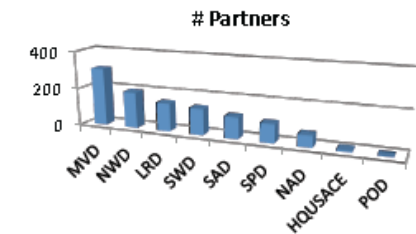
**Value: \$1,894,166**

**HQ: 11**

**Value: \$1,674,798**

**POD: 4** (POA: 4)

**Value: \$49,038**



#### Partnership Type

MOU/MOA	394
Contributions	468
Challenge	72
Cooperative Agreement	58
Cooperating Associations	49
Handshake	18
Economy Act	15



- MOU/MOA
- Contributions
- Challenge
- Cooperating Associations
- Cooperative Agreement
- Economy Act
- Handshake

#### Primary Purpose

Recreation	407
Environmental Stewardship	339



- Recreation
- Environmental Stewardship

# Partnership Data Tracking Spreadsheet

- Available on OMBIL Partnerships FAQ page:  
<http://corpslakes.usace.army.mil/partners/ombil-annual.cfm>

PRIMARY PURPOSE	DESCRIPTION	DATE EFFECTIVE	NUMBER OF VOLUNTEERS	VOLUNTEER HOURS	VOLUNTEER RATE	VALUE OF SERVICES			FUNDS INVESTED	PROFESSIONAL SERVICES PROVIDED	MATERIALS & EQUIPMENT	TOTAL PARTNER VALUE		CONTRACT FUNDS	MATERIALS & EQUIPMENT	SERVICES	TOTAL CORPS VALUE	AMOUNT LEVERAGED	TOTAL AMOUNT
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
PRIMARY PURPOSE	DESCRIPTION	DATE EFFECTIVE	NUMBER OF VOLUNTEERS	VOLUNTEER HOURS	VOLUNTEER RATE	VALUE OF SERVICES			FUNDS INVESTED	PROFESSIONAL SERVICES PROVIDED	MATERIALS & EQUIPMENT	TOTAL PARTNER VALUE	HQ Investment	CONTRACT FUNDS	MATERIALS & EQUIPMENT	SERVICES	TOTAL CORPS VALUE	AMOUNT LEVERAGED	TOTAL AMOUNT
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
PRIMARY PURPOSE	DESCRIPTION	DATE EFFECTIVE	NUMBER OF VOLUNTEERS	VOLUNTEER HOURS	VOLUNTEER RATE	VALUE OF SERVICES	VALUE OF SALES	NUMBER OF PAID STAFF	FUNDS INVESTED	PROFESSIONAL SERVICES PROVIDED	MATERIALS & EQUIPMENT	TOTAL PARTNER VALUE		CONTRACT FUNDS	MATERIALS & EQUIPMENT	SERVICES	TOTAL CORPS VALUE	AMOUNT LEVERAGED	TOTAL AMOUNT
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
						\$21.79	\$0.00					\$0					\$0		\$0
PRIMARY PURPOSE	DESCRIPTION	DATE EFFECTIVE							FUNDS INVESTED	PROFESSIONAL SERVICES PROVIDED	MATERIALS & EQUIPMENT	TOTAL PARTNER VALUE		CONTRACT FUNDS	MATERIALS & EQUIPMENT	SERVICES	TOTAL CORPS VALUE	AMOUNT LEVERAGED	TOTAL AMOUNT
												\$0					\$0		\$0
												\$0					\$0		\$0



**What Partnerships  
Do You Have??**